



Flemington Academy Charter School Board Meeting Agenda

**January 9, 2013
2:00-4:00 p.m.
First Citizens Bank in Wilmington**

Led by: David Passmore

Welcome

Roll Call

Dave Wyatt	X
David Gill	
Eric McKeithan	
Helen Locklear	
Owen Robinson	X
Brent Gause	

Frances Bessellieu Side-by-Side	
Tilly Gurley Side-by-Side	X
Dave Faunce Acadia NorthStar	
David Passmore B&GH VP of Res. Services	X
Tom Simmons FA Director of Education	
Gary Faircloth CEO/President B&GH	

1. Training of Educational Plan - Tilly

- Plan is online. Please review and ask Tilly if you have questions
- RTI model is different
- Professional Learning Community allows for working collaboratively. Using outside services, including Post-Secondary, community and businesses
- Purposeful Design – Look at the data to intentional design the educational schedule to match needs of students.
- Every Friday – Professional Development & Student/Community is in the schedule
- Marketing includes what Flemington Academy will offer that will make students successful
- David - Need to look at daily schedule with extended day and year including extracurricular and therapy.
- Page 74 of the application outlines schedule with 1st & 6th hours for personalized/bridge help. ATSL Time has wrap-around services.

2. Discussion of New Board Members – David

- Retired school (UNCW) board member
- Health Department/Juvenile Justice worker
- Need to complete the Board by the end of January
- Owen – Attorney & Judge
- Tilly – Who will give official offer to recommended new board members? A: Gary
- Owen – If asking prospects – inform them that they must be reviewed and an offer will come from Gary. Must be passionate or skilled and will become passionate.
- David will meet with Gary about the process
- Owen – There is an anxiety about involvement – Board members must be passionate & involved. Has Jim Hyde of Wilmington News been contacted? David – Lindsey will do that.

3. Director of Education Role - David

- Tom Simmons accepted Director of Education role for 2 years. He begins on January 15, however, DPI does not allow to be hired by the Academy until March 13. He will visit other charter schools.
- Gary and Tom will meet with Columbus County School Superintendent, Alan Faulk to discuss a smooth transition of equipment and inventory.

- Many of the regular staff have been replaced with highly qualified subs who are being used until the end of this school year.
- EOC's are next week
- David W. – What can we do to help? Tutors?
- Tilly – When can Tom be in the school to help?
- David P. — Staff attitude toward EOC's & other end of year scores seen as not important -. Students are concerned but doing well.
- David P. – Gary wants position to be a VP of B&GH. Application does not mention that.
- Baker Mitchell of Roger Bacon is open to help

4. Marketing

- Owen – Is there a “3 minute elevator” captivation speech? A: Tilly – Lindsey is developing for students, parents, school boards (as a resource).
- David P. – Working with staff on:
 - Systemic Project Plan – Met on 1/7/13 to introduce to Project Managers. Updates need to be done, including Point Persons, by 1/17/13.
 - Oversight Committee will meet same time as board meetings.
 - Within 60 days, the PR materials and announcements to be completed.
 - Owen – What are sponsors' responsibilities? A: David P. – Contact PM and offer assistance. Keep moving things forward
 - Tilly – Can we have a directory? A: David P. – Yes. Jean will distribute one.

5. Employees

- [REDACTED]
- [REDACTED]
- Tilly – Cannot hire nor recruit until March approval
- David P. – Can use to our advantage Tom's integrity & level of education and that he is a former B&GH resident.
- Dave W. – Are there other former residents who can be recruited? A: Yes.

6. DPI

- Monthly reports including meeting minutes are sent to Tom Miller
- There is a DPI Training for board members on January 28. Online attendance is an option. Who will attend? A: Owen, Tom, David P, Brent?, Helen?, Eric?, new board members possibly.

7. Sponsor Reports

- Owen – Plans to visit other schools.
 - What next? Tilly – Work with Project Manager for schedule of what to do & when. #1 is recruitment in community.
 - Inquiry brochure introducing FA going out? A: It is in the B&GH Communiqué to the community.
- Tilly – Contact DSS? A: David P – They only expect us to education clients. Owen – We cannot rely on DHHS, but contact caseworkers to refer non-Foster Care eligible students. David – Need to be careful – balance of residential vs charter school. Tilly – Cannot stress residential program. Cannot give preference to them. State funds are only for enrollment on 20th day. Cannot ask for certain information & publicity prior to March.
- David – The Master copy of the Systemic Project Plan will be placed on the server for all to access.

8. NC Alliance Conference

- Need Board members to attend. Who? A: Jean will register Tom, David P, Tilly & Owen.

New Business

1. Sanctuary Program
 - A representative, Dave McCorkle, will be on-site January 10-11. It is a Trauma-Informed program.
 - Cape Fear grant pays for on-site coordinator
2. There are 161 new charter school applications for 2014 received by DPI.
3. Student Profile – David & Tilly will work on it.
4. Brochure
 - Owen – Include Smaller class size. Charter/Magnet – Discovering their talents
 - Tilly – Accountability partners needed. Application Appendix G – *Day in the Life @ FA* could be the elevator speech
 - NO suspensions! Failure is Not an Option!

Next meeting date: January 23, 2013 at First Citizens Bank in Wilmington – Thank you to Dave Wyatt for hosting.

Assignments for next meeting:

- Elevator speech
- Student Profile
- Website
- Inquiry Brochure
- Sponsor reports
- Lindsey Johnson, B&GH Marketing & PR Manager will be guest speaker

Adjourned at 3:30 p.m.



Flemington Academy Charter School Board Meeting Agenda

**January 23, 2013
2:00-4:00 p.m.
First Citizens Bank Conference Room**

Led by: David Passmore

Welcome

Roll Call

Board Members

Dave Wyatt	x
Eric McKeithan	
Helen Locklear	x
Owen Robinson	x
S. Brent Gause	

Consultants and Staff

Frances Bessellieu Side-by-Side	
Tilly Gurley Side-by-Side	x
Dave Faunce Acadia NorthStar	
David Passmore B&GH VP of Res. Services	x
Gary Faircloth B&GH CEO/President	x
Tom Simmons FA Director of Education	x

1. Marketing Presentation – Lindsey Johnson

- Distributed the new Logo, Interest Form, Student Recruitment Presentation (see attached). They will be available at Southern Farm Days and at various recruitment fairs and community events.
- New Mascot – Eagle.
- New colors – Green & Gold
- Plans to attend UNCW & UNCP job fairs
- Correction suggested included removing B&GH from literature and using separate phone, fax & address.
- Website introduction – flemingtonacademy.org
- Suggested info to include in student literature – sports, career tech

2. Discussion of New Board Members

- David – will talk to Eric to see if he wishes to continue on the board.
- Dave Gill has resigned
- Gary offered several names
- Tilly suggested former principal who agreed to join – Sandra Robertson
- David suggested a Whiteville attorney
- Dave asked if there were any B&GH alumni willing to serve – or former staff. Gary will check.
- Need board completed by February 20.

3. DPI Training on Operations – January 28.

- Also available as a webinar
- Gary will attend in person
- Helen will view the webinar

4. DPI – Tom Miller – Application revision request

- Need to change the Conversion to NO.
- Add to Board Meetings – “Where” removed from application – add “with 7 day notice.”
- Dissolution – need to add statement about property and/or funds. If not, state will take the building.

- Tilley requested that the revised application be sent to her. Jean will send it.
- Jean will send the monthly DPI reports to all board members.

5. Report of Meeting with Alan Faulk, Superintendent of Columbus County Schools

- Not a proponent of charters - except FA because it fills a special need
- Receptive to referring students
- Closing process – leaving equipment? Not the computers, textbooks. Leaving: wireless, fiber optics, furniture, library books. Need to check on phone system. Raleigh can tell us based on inventory.
- Good relationship building meeting

New Business:

- David – Project Managers meeting is 1/24/13. Jean will send to board members next week.
- Lindsey – Press releases allowed? Yes, all except hiring for now. Use Tom's title as only VP for now.
- Gary – Letter from Tom Simmons received. He is resigning from the board – see attached.
- Tom – Met with students to choose the mascot. Student Council will be meeting – some things are non-negotiable! They are excited about their involvement.
- Gary – Appreciation for Lindsey's work
- Dave – How many staff will be needed? 14 in application. Tom will talk to retired teachers in the area to be volunteers

Next meeting date: February 13, 2013. This is the same day as some job fairs.

Item for agenda: Schedule for next meetings.

Flemington Academy Charter School

Board Meeting Minutes

Wednesday, February 13, 2013 - 4:00-5:30 pm
Flemington Hall Conference Room
Boys and Girls Homes Campus

WELCOME.....Owen Robinson

- Dave Wyatt opened the meeting in the absence of Chairman Robinson.

INTRODUCTION OF NEW BOARD MEMBERS.....Owen Robinson

- New Board members Sandra Robinson and Larry Hewett were welcomed.
- Mr. Simmons noted that Ms. Robinson is from Brunswick County, a retired principal, and has 30 years experience in the field of education.
- Mr. Faircloth noted that Larry Hewett is a former BGH employee, former principal, former Whiteville City Board of Education member, and has been in the field of education for a number of years.

ROLL CALL..... Sharon Connor

- Sharon Connor called the roll.
- Present were Larry Hewett, Dave Wyatt, Sandra Robinson, Frances Bessellieu, Tilly Gurley, David Passmore, Gary Faircloth, Tom Simmons and Sharon Connor. Absent were Brent Gause, Helen Locklear, David Faunce.
- Owen Robinson joined the meeting by conference call.

1. Approval of January 23, 2013 Board minutes.....Owen Robinson

- The minutes of the January 23rd Board meeting were approved following a motion by Dave Wyatt and a second by Larry Hewett.

2. DPI Updates Tom Simmons

- Mr. Simmons reported that minor corrections were made to the application and were approved by DPI.
- A training session on Accountability is set for February 22nd in Raleigh. Sharon Connor will register everyone for the meeting.
- The State Board will have their regular meeting on March 5th, and B&GH should receive the final approval of the Charter School by March 12th.

3. Project Plan Update..... Tilly Gurley

- The Project Managers met on February 7th. Absent from the meeting were David Passmore, Tom Huggins (*Julie Ward set in for Mr. Huggins*) and Lori Cochard.
- Each Manager gave updates on their Project Plan and where they are with them. Managers discussed items that were on their plans they thought should not be there, and Frances Bessellieu emphasized to them that they still need to include those items and work through the logistics to have a better understanding of how the project plans should work.

- Ms. Gurley noted that Erik Bush reported that renovations on the school are on hold until Columbus County Schools vacates the building.
- Ms. Gurley noted that Lindsey Johnson gave an overview of what is happening in Public Relations/Marketing. She noted that the tablecloths, banner and pens to be used at the Job Fairs have arrived.
- Job Fairs will be held through March.
 - March 11th – UNC-W. David Passmore was asked to attend in Lindsey's absence.
 - March 13th – Campbell University. Tom Simmons and Lindsey Johnson will attend.
 - March 20th – East Carolina University. Tom Simmons and Lindsey Johnson will attend.
 - March 27th - Pembroke State University. Tom Simmons and Lindsey Johnson will attend.
- Ms. Gurley noted that it was determined it would be acceptable for Human Resources to be under the umbrella of Boys and Girls Homes.
- Ms. Gurley and Ms. Bessillieu offered their help (if needed) on the upcoming February 20th report to DPI. This will be the last report before the final approval is given.
- A combined meeting will be scheduled for all Project Managers and Team members. The date will be determined.
- A copy of The minutes from the February 7th Project Mangers meeting is needed from Jean Green.
- The Oversight Committee membership will need to be reviewed with the addition of new Board members, and update them on the entire project.
- All addendums have been updated and sent to DPI.
- New Board members will need a copy of the new project plan. They will be sent when they have all been updated.
- David Gill and Eric McKeithan have resigned from the Board. Their names will be replaced on the Project Plans with new Board members names.

4. Sanctuary Training.....David Passmore

- Five-day Sanctuary training is scheduled for March 18th – 22nd. David Passmore will discuss with David McCorkle concerning shortening the training to four days in order to be able to attend the Charter School Conference scheduled for March 21st – 23rd in Raleigh. Frances Bessillieu and Tilly Gurley will strive to be a part of the Sanctuary training.
- David McCorkle has completed an assessment of B&GH and a draft of the assessment will be reviewed by the B&GH Executive team.
- Qeno Pre/Post Surveys will be completed by staff before and after the Sanctuary Training.
- Advertising has begun for a Sanctuary Coordinator. Several resumes have been received and will be reviewed.
- David Passmore reviewed the Sanctuary model for new Board members.

- Since the Sanctuary Model was not in place when the original application was sent, concerns were expressed that the Model and the Positive Behavior Support program would need to be intertwined.

5. Flemington Academy Update Tom Simmons

- Reported that the last two weeks were spent making visits to Charter Schools in Durham, Burlington, Raleigh and The Crossnore School.
- Working with Lori Cochard concerning cross-training of Residential Counselors and Flemington Academy staff.
- Tom Simmons, Tom Huggins, Julie Ward and Tesa Bush will visit Roger Bacon Academy and after the final approval of the school is given Tom Simmons and Tom Huggins will meet with Acadia NorthStar concerning the services they will provide for the Academy.
- The computers in the computer lab at the school are the property of Columbus County Schools and will be taken out of the school when the school closes. Mr. Simmons has gathered information on purchasing refurbished computers for the Academy.
- Remodeling the school will include replacing the folding walls, adding outside doors, installing a fire alarm system, painting and landscaping.
- Tom Simmons will work with Tesa Bush, HR Manager on processing the applications for staffing the school, and setting up interviews. Prospective teachers will teach while being observed before they are hired.
- A Student Handbook and class schedule will be ready by the June Board meeting. Mr. Simmons will present it to the B&GH Board of Trustees for approval at their July meeting.
- The 90 minute class schedule will be replaced with a 50/55 minute schedule.
- Owen Robinson reported after visiting some Charter schools, he was concerned that Flemington Academy might need an attorney to review their policies. It was noted that Lindsey Johnson has contacted an attorney in the Whiteville area, but was not sure if a commitment was made.
- Flemington Academy has applied for membership in the National Charter School Association.
- Sharon Connor will send new board members a copy of the Charter School application, and a link to view the Education Plan.
- Tom Simmons will meet with Tom Miller concerning getting a waiver for the lottery for the Academy. Mr. Simmons noted that during his visit to Crossnore School he found that they reserve their licensed number of beds for their children, and other children go through a lottery.

6. Board Meeting Dates and Location Owen Robinson

- Board meetings will be held every other Wednesday at 4:00 pm in Flemington Conference Room.
- The next meeting is scheduled February 27th.

NEW BUSINESS Owen Robinson

- A meeting date will need to be set for the Project Managers and their teams.
- The Oversight Committee will meet in early March.
- A Flemington Academy booth will be set up at Southern Farm Days with information on how parents can enroll their children. Applications to the Academy will be provided at the booth.
- Dave Wyatt suggested that Board members tour the school. Plans are to do this at the next Board meeting.
- Before the February 20th meeting, resumes of new Board members will need to be sent to Tom Miller at DPI.
- A copy of the charter school application, project plan, and a link to a webinar of the Education Plan will be sent to new board members.
- A part-time administrative assistant for Tom Simmons will be hired by the first of April. This will become full time position.

ADJOURN Owen Robinson

- Owen Robinson recapped the meeting, and following a motion by Larry Hewett and a second by Dave Wyatt the meeting was adjourned at 5:40 pm.

Flemington Academy Charter School Board Meeting

Minutes

February 27, 2013

4:00-5:30 pm

Flemington Hall Conference Room - Boys and Girls Homes Campus

WELCOME..... Owen Robinson

- Owen Robinson opened the meeting and welcomed everyone.

INTRODUCTION OF NEW BOARD MEMBERS..... Owen Robinson

- President Faircloth gave background information on new Board member Sheila Boles.
 - Sister of B&GH Board member Joey Boles
 - Educator for 35 years
 - Attended NC State and UNC-W graduate
 - Teacher and Coach at Hoggard High School, and was the first woman ever to coach a 4A high school boys basketball team
 - Member of the NC Athletic Hall of Fame
 - Inducted into the Wilmington HS Hall of Fame
 - Inducted into the UNC-W Hall of Fame
 - Director of Athletics at Hoggard High School

ROLL CALL..... Sharon Connor

- Sharon Connor called the roll. Owen Robinson joined the meeting by conference call. Present were Larry Hewett, Helen Locklear, and Sandra Robinson, Tilly Gurley, David Passmore, Gary Faircloth, Tom Simmons and Sharon Connor. Absent were Sheila Boles, Dave Wyatt, Frances Bessellieu, and Dave Faunce.

1. Approval of February 13, 2013 Board minutes Owen Robinson

- The minutes of the February 13th Board meeting were approved following a motion by Larry Hewett and a second by Sandra Robinson.

2. DPI and Legislative Updates Tom Simmons

- Tom Simmons attended a principals meeting with the speaker of the House on Wednesday February 26th. He reported that the majority of concerns were with funding, teacher accountability, student accountability and school rating.
- There were no charter school principals at the meeting and Tom suggested that a meeting be set up for charter school principals. This was taken into consideration and a meeting will be scheduled.
- Tom noted that transportation of students is an issue and B&GH may try to acquire two 12-passenger vans to transport students.

3. Project Plan Update..... Tilly Gurley

- Tom and Tilly co-chaired a combined meeting of Project Managers and Teams so that members could get a better understanding and vision of what the System Project Plan (SPP) process was about.
- Project Managers and Teams were divided up into six committees (HR, Curriculum & Instruction, Marketing, Financial, Professional Development, Facilities Operations). Project Managers shared with their team current progress, any adjustments that needed to be made, assignment of responsibilities, benchmark monitoring timelines, determined team meeting dates, and to keep Board members informed of what they were doing.
- Any tasks found in the Plan that needed to be under another Plan were weeded out and items were added to some project plans.
- Human Resources: Tesa Bush has done a lot of work on her Plan and is almost finished with her tasks. She and Tom are working closely to make sure that all processes for hiring of staff are in place. All resumes will go through Tesa. All FA staff will go through training and staff development with Lori Cochard.
- Curriculum & Instruction: Tilly and Tom are working together on this and have met with Frances Bessellieu to discuss program development, and the background work that has already been done. The model of care will need to be added to the project plan. The team went through all the pieces of the curriculum instruction plan and added some pieces to it and tasked out much of the work.
- Marketing: Lindsey is continuing to work on promotional materials. Once the final approval is given verbal changes will need to be made to the FA website and Facebook page. The lottery process was discussed. Sixty-five children are projected for the first year. The Lottery will be open to the public and advertised well in advance.
- Facilities Operations & Services: Erik Bush brought teams up-to-date reminding them that renovation work will have to wait until Columbus County is out of the building. Hopes are that permits and certificate of occupancy can be grandfathered in.
- Finance – Tom Huggins shared that B&GH will partner with Acadia NorthStar concerning finances of the school. After final approval segregation of duties between Acadia and B&GH will be determined.
- Professional Development & Consulting: Lori Cochard will work with all the teams on professional development in the areas of finances, marketing, training the team that goes out to recruit teachers and students, and Human Resources.
- Larry Hewett has been assigned as Board member sponsor of Facilities Operations and Services.
- Sandra Robinson has been assigned as Board member sponsor of Curriculum & Instruction.
- An updated copy of the Systemic Project Plan will be given to Board members at their next meeting on March 13th.

4. Board Terms Discussion..... Tom Simmons

- No Board terms have been set. Tom Simmons will meet with Roger Bacon Academy and other charter schools to see what their Board terms are.
- A decision on Board terms will be made at the next meeting.

5. Flemington Academy Update Tom Simmons

- Tom attended the Project Managers and Teams meeting on Tuesday. All teams will turn their updated project plans to Sharon by March 8th. Board members will get an updated copy of the SPP at the next Board meeting.
- Curriculum – Tom met with the CTE teacher at the school and he is already certified. His certificate expires in June and Tom will talk with DPI about renewing his certificate for the first time.
- Tom noted that he wants the Board to walk through the Career Technical Center to see the welding, woodworking and carpentry classrooms. He noted that FA’s curriculum will be built around the children’s needs.
- A school schedule is already included in the Plan. Tom will find a way to fit PE, Art and Music into the schedule. Plans are to offer Art and Music 2 days a week, and Tom will search for an Art and Music teacher.
- Tom provided the school EOC results for the first semester.
 - English 2: 9 of 9 - 100%
 - Algebra 1: 9 of 10 - 90%
 - Biology: 5 of 7 - 71%
 - 23 of 26 children tested 81% proficient

6. Board Meeting Dates and LocationOwen Robinson

- Tom Simmons will talk with other schools about their meeting times and report his findings at the next meeting.
- The next meeting will be Wednesday, March 13th at 4:00 pm in Flemington Hall Conference Room.
- After final approval a new meeting day will be determined.

NEW BUSINESSOwen Robinson

- Tom Huggins, Tom Simmons and Tesa Bush will meet with Roger Bacon Academy next week to discuss HR and Finance gaps.
- An Assistant Principal has not been put into the budget for the Academy. A staff person will be designated when Tom is out of the office.
- Tom Simmons will provide new Flemington Academy shirts for Board members at the next meeting.

ADJOURNOwen Robinson

- Motion to adjourn the meeting was made by Larry Hewett and seconded by Sandra Robinson.

Flemington Academy Charter School Board Meeting Minutes

March 13, 2013

4:00 pm

Flemington Hall Conference Room on the campus of Boys and Girls Homes

WELCOME..... Owen Robinson

- Owen Robinson opened the meeting and welcomed everyone.

INTRODUCTION OF NEW BOARD MEMBERS..... Owen Robinson

- There were no new members.

ROLL CALL..... Sharon Connor

- Sharon Connor called the roll. Owen Robinson and Helen Locklear joined the meeting by conference call. Present were Sandra Robinson, Dave Wyatt, Tilly Gurley, Gary Faircloth, Tom Simmons and Sharon Connor. Absent were Sheila Boles, Larry Hewett, Frances Bessellieu, and Dave Faunce.

1. Approval of March 13, 2013 Board minutes Owen Robinson

- The minutes of the March 13th Board meeting were approved following a motion by Dave Wyatt, and a second by Sandra Robinson.

2. DPI Updates Tom Simmons

- Flemington Academy received final approval from the State Board of Education on March 7, 2013.
- [REDACTED]
- There has been some good responses from several Career Days. There should be a good group of candidates to pick from when hiring starts in May.
- Tom has spoken with a man in Raleigh who Owen suggested that has refurbished Dell laptops for sale for \$165. Tom is considering purchasing 80 for the Academy. A dish will be put on each side of the school so that residents can get on the internet and use the computers in the cottages at night.
- TV and newspaper ads will be sent out in the next 30 days concerning the approval and opening of Flemington Academy.
- The meeting scheduled with Thomas Miller in Raleigh was cancelled due to sickness.
- Ken Woosley met with some people at NC State on Wednesday concerning Flemington Academy. Ken and Tom will meet with Southeastern Community College on Thursday concerning partnership in writing grants for the school.
- Tom has applied for a \$6,000 grant through the Snapdragon Foundation to help fund updates to the media center and purchase software that will help kids who have severe reading problems. Tom will be notified in June whether the grant was approved.
- Tom is waiting to hear from Raleigh concerning a meeting of the Charter School principals.

3. Project Plan Update..... Tilly Gurley

- Tom Simmons led a meeting of the Project Managers on Tuesday, March 12th in the Chapel Fellowship Hall. The Systemic Project Plan was reviewed and tweaked making sure all Board members were sponsors and all the pieces of the project plans were in place.
- Tilly noted that the Oversight Committee needs to start working on their area, and Project Managers should make reports to the Oversight Committee of timelines, meeting dates and communicate to the sponsors to keep them aware of the team meetings.
- Curriculum and Instruction team (Tom, Frances and Tilly) will meet on April 3rd to set priority dates and when pieces of the Plan are to be implemented.
- Tilly suggested that teams report to Tom Simmons and David Passmore about timelines of their meetings and accomplishments they have made.
- A copy of the updated Systemic Project Plan was given to Board members.

4. Board Terms Discussion and

Board meeting Dates and Location Tom Simmons/Owen Robinson

- Tom reported that after visiting some charter schools that their Board meets monthly, and some meet quarterly. Most have staggered Board terms with up to 4 term limits. Meeting times vary from 10:00 am to 6:00 pm, and very few parents attend the meetings.
- Tom suggested that FA Board meetings take place the second Tuesday of each month at 2:00 pm with 3-year staggered terms (4 term limit).
- After discussion concerning the meeting time, Helen Locklear made a motion to meet the 2nd Tuesday of the month at 4:00 pm with a 3 year staggered term. Dave Wyatt seconded and the motion was approved.
- The next meeting will take place on April 9th at 4:00 pm.
- Sandra Robinson made a motion to continue meeting in Flemington Hall Conference Room and Dave Wyatt seconded. The motion was approved.

NEW BUSINESS Owen Robinson

- Tom Simmons, Helen Locklear, Gary Faircloth and David Passmore will attend the Charter School Conference in Raleigh on March 21st – 23rd.
- A part-time administrative assistant will be hired for Tom Simmons. Tom hopes to have a name to bring to the Board for approval by the April 9th meeting.
- Suggestions were made concerning adding an attorney as a Board member.

ADJOURN Owen Robinson

- Motion to adjourn the meeting was made by Dave Wyatt and seconded by Sandra Robinson. The meeting adjourned at 4:45 pm.

Flemington Academy Charter School

Board Meeting Minutes

April 9, 2013

4:00 pm

Flemington Hall Conference Room on the campus of Boys and Girls Homes

WELCOME..... Owen Robinson

- Owen Robinson opened the meeting and welcomed everyone.

INTRODUCTION OF NEW BOARD MEMBERS..... Owen Robinson

- Sheila Boles was welcomed.

ROLL CALL..... Sharon Connor

- Sharon Connor called the roll. Present were Owen Robinson, Helen Locklear, Sandra Robinson, Dave Wyatt, Sheila Boles, Tilly Gurley, Gary Faircloth, Tom Simmons and Sharon Connor. Absent were Larry Hewett, Frances Bessellieu, and Dave Faunce.

1. Approval of March 13, 2013 Board minutes Owen Robinson

- The minutes of the March 13th Board meeting were approved following a motion by Dave Wyatt, and a second by Helen Locklear.

2. Flemington Academy Update Tom Simmons

- Tom Simmons, Gary Faircloth and Helen Locklear attended the Charter School Conference in Raleigh on March 21st – 23rd. Each one shared their comments concerning the meeting.
- Flemington Academy had a booth at Southern Farm Days. Several people inquired about placing their children at the Academy.
- The News Reporter gave front page coverage of the approval of the Charter School.
- Tom Simmons will host an informational meeting about Flemington Academy at Riegelwood Baptist Church on April 11th at 6:00 pm.
- A public service announcement was aired on the Whiteville radio station.
- WECT-TV 6 interviewed Tom Simmons concerning the Academy and will return for another interview when the Academy opens.
- Interviews for teaching positions are beginning. Ten to twelve applicants will be interviewed individually and will then go before an Interview Team beginning May 1st. Each teacher applicant will be asked to teach a lesson in the classroom.
- The Waccamaw Siouan will host a committee meeting at their tribal office.
- Tom will meet with Alan Faulk, superintendent of Columbus County Schools, before April 26th to determine if they will leave the servers at the school.
- Tom will purchase refurbished Dell laptops for the school for \$165 from a man in Raleigh. Each child will receive a computer.
- An Open House for the Academy is being planned, and invitations will be sent out.

3. DPI Updates Tom Simmons

- Tom reported that Senate Bill 337 is up for vote. The bill has many benefits to improve the fairness with which Charter Schools are funded and made to be accountable.
- Highlights of the Bill include:
 - **NC Public Charter School Board:** SB 337 creates an eleven-member board that will have governance authority for charter schools. The board will be appointed by the Speaker of the House, President Pro Tem of the Senate and the Governor, with three appointments from each. The State Superintendent and the Lt. Governor will serve on the Board. Tom Simmons hopes to be a part of this Board.
 - **Leasing Unused School Buildings for \$1/year:** SB 337 clarifies the utilization of unused public school property and the lease fees charged by the traditional public schools to the charter schools. Lease fees are limited to \$1 per year.
 - **Prompt Reimbursement:** SB337 mandates that the LEA transfer the per pupil share of the local expense fund within 30 days of the receipt of the money into the local current expense fund. The transfer must include a detailed accounting of how the LEA determined the amount.
 - **Attorney Fees Reimbursed:** SB337 states that the court shall award court and attorney fees to the prevailing party in an action to enforce the payment of the per pupil local expense fund.
 - **Full Compliance with IDEA:** SB337 clarifies that charter schools must be in full compliance with IDEA for the education of children with special needs.
- Tom noted that the most controversial part of the bill removes all requirements for teacher certification. Flemington Academy will have highly qualified teachers. Tom will keep Board members informed.

4. Project Plan Update Tilly Gurley

- Tom met with Tilly and Frances in Wilmington on April 3rd to discuss the curriculum plan for the Academy. Tilly handed out minutes from the meeting to members. The minutes are attached to these minutes.
- Tom will have Project Managers submit written reports to him and the reports will be included in Board member packets.

NEW BUSINESS Owen Robinson

- Tom noted that the Flemington Board meeting scheduled for July 9th will be changed to July 27th in order to meet with the B&GH Board of Trustees at their regular meeting.
- April 15th – Retired School Personnel from Brunswick County will visit/tour B&GH campus and have lunch.

ADJOURN Owen Robinson

- Motion to adjourn the meeting was made by Sandra Robinson and seconded by Dave Wyatt. The meeting adjourned at 5:30 pm.

Attachments: Minutes from the April 3, 2013 meeting of Tom Simmons, Frances Bessellieu and Tilly Gurley.

Curriculum and Instruction Project Plan (CIPP) Updates

Tom Simmons, Frances Bessellieu and Tilly Gurley met on April 3, 2013 to review, update and plan for implementation of the CIPP.

Student Seminar

- Student Seminar was discussed as the vehicle to ensure that the Mission of “No Expel” is met.
- A scaffolded delivery model based on each student’s Professional Education Plan was reviewed.
- The transition program to be included in the student seminar curriculum was reviewed and it was suggested that the ACT Work Keys would be a good resource to address the needs for this program.
- Tom discussed that The Therapeutic model and PBIS would be a good match and that someone had been interviewed who had experience in both areas and would be a good candidate for integrating the two programs.
- Accountability Partners (mentors) were discussed and the ratio of adults to students would vary according to the final teacher and student count.
- The timeline for developing the curriculum for student seminar was set for July, 2013

Academic and Therapeutic Skills Lab (ATSL)

- ATSL was discussed as the vehicle to ensure that the Mission of “No Fail” is met.
- An Rtl data driven delivery model was discussed as the framework as to which student needs would be met.
- Student intervention as well as acceleration was reviewed as the purpose of ATSL.
- The possible need to change the name of this lab was discussed.

Professional Learning Community (PLC)

- The Unique Friday Schedule was reviewed as the vehicle to ensure that the Mission of establishing a “PLC” is met.
- This half day activity time will allow for the ongoing, embedded professional development that will be needed to ensure that all components of the PLC are realized.
- The CIPP outline of professional development and the need to begin this PD prior to the opening of the academic school year was addressed.
- The goal for students to participate in community service, job internships and/or postsecondary experiences will be realized during this half day activity time. A scaffolded approach, for these student experiences, as well as the logistics of student transportation was discussed.

Scheduling

- The daily student and teacher schedule were discussed using the outlined schedule found in the Flemington Academy application.
- The daily schedule for the full time Physical Education and Career Technical Education teacher were reviewed and suggestions were made as to how to best utilize these resources.
- The need for one or two lunch periods was explored.
- Tom S. expressed his desire to have a full time art and music teacher. Suggestions were made as to how to incorporate that into a “wheel type” delivery system that includes CTE.

Other Discussed Items

- Charter Oversight Committee – The oversight committee is the vehicle to ensure that all components of the SPP will be met in a timely manner. The need for this committee to be an active part of the process was discussed.
- Student recruitment
- Media coverage
- Public Relations materials
- Teacher recruitment and interviewing – The need to form the interview team and determine agreed upon questions was discussed.
- Board Development – Tom S. stated that he felt the Flemington Academy Board would benefit from a detailed overview of the Curriculum and Instruction components and tentatively suggested that the May, 2013 board meeting would be a good time for that training.

Flemington Academy Charter School

Board Meeting Minutes

May 14, 2013

4:00 pm

Flemington Hall Conference Room on the campus of Boys and Girls Homes

WELCOME.....Owen Robinson

- Owen Robinson opened the meeting and welcomed everyone.

ROLL CALL..... Sharon Connor

- Sharon Connor called the roll. Present were Larry Hewett and Sheila Boles. Owen Robinson, and Helen Locklear joined the meeting by telephone conference. Absent were Sandra Robinson and Dave Wyatt. Staff members present were Tom Simmons, David Passmore and Sharon Connor. Staff and Consultants absent were Frances Bessellieu, Tilly Gurley, and Dave Faunce.

1. Approval of April 9, 2013 Board minutesOwen Robinson

- The minutes of the April 9th Board meeting were approved following a motion by Larry Hewett, and a second by Sheila Boles.

2. Flemington Academy Update Tom Simmons

- Interviews for teaching positions continue Wednesday, Thursday, Friday. Tom will make recommendations at the June Board meeting on teacher hirings. He noted that he was really impressed with the people who are applying. Some are veteran teachers of 20-25 years and some are first year teachers.
- Attended a Financial Workshop in Raleigh on Monday, May 13th. Tom Huggins, VP of Finance and Julie Ward, Accountant attended the meeting with Tom.
- Another financial workshop will take place in Raleigh on May 24th. Tom will meet with Arcadia NorthStar after the workshop to discuss payroll procedures.
- Columbus County Schools will be out of the school building on June 15th and renovations on the building will start immediately.
- Tom met with Ken McGee, a businessman and pilot who is involved with the Young Eagles Program. He has agreed to help raise \$5000 for school uniforms.
- Flemington Academy has received 13 applications from students outside of B&GH.
- Three workshops have been scheduled this summer at DPI in Raleigh. Consultant Eric Jensen will teach a workshop on "Teaching to Poverty."
- Tom introduced Tracy Coston, Principal of Belville Elementary. He noted she had wrote a program 7 years ago for "At risk male middle school children." Tom noted that this program will fit perfectly for the children of Flemington Academy.
- He called on Tracy to give background information on herself. Tracy handed out a copy of her resume to Board members and gave highlights of the program she had written.
- Tom made a recommendation to the Board to offer the position of Flemington Academy Assistant Director/Testing Coordinator/Office Manager to Tracy.

Motion was made by Larry Hewett to accept the recommendation and following a second by Sheila Boles the motion was approved. Gary, Tom Huggins and Tom Simmons will meet to work on a starting date and salary for Tracy. Tom will present this at the June Board meeting.

- Tom will meet with Alan Faulk, superintendent of Columbus County Schools, to determine what will be left at the school. He will ask that Columbus County leave the servers at the school.

3. DPI Updates Tom Simmons

- Tom reported that Senate Bill 337 passed. The bill will now go to the House for a vote.
- Tom has written letters expressing his desire to serve on the NC Public Charter School Board.
- Tom noted that the most controversial part of the bill removes all requirements for teacher certification. Flemington Academy will have highly qualified teachers.

4. New Business..... Owen Robinson

- Side-by-Side will have training for Flemington Academy Board members at the June Board meeting.
- The Flemington Board meeting scheduled for July has been cancelled due to Board member scheduling conflicts.
- Flemington Academy Board members will be introduced to the B&GH Board at the B&GH October Board meeting.
- Tom noted that Flemington Academy Board members who want to attend the July 15th and 16th Alliance Conference in Greensboro should contact Sharon Connor to register them for the conference.

5. Adjourn Owen Robinson

- Motion to adjourn the meeting was made by Larry Hewett and seconded Sheila Boles. The meeting adjourned at 4:30 pm.

Flemington Academy Charter School

Board Meeting Minutes

June 11, 2013

4:00pm

Flemington Conference Room at B&GH Campus

Welcome - Owen Robinson

- Owen opened the meeting and welcomed everyone. He offered condolences to Tom and family for recent loss.

Roll Call – Johnna Harrelson (filling in for Sharon Connor)

- Johnna Harrelson called the roll. Present were Helen Locklear, Dave Wyatt, and Sandra Robinson. Larry Hewett and Owen Robinson joined meeting by telephone. Sheila Boles called before meeting to say she would not be able to attend. Staff members present were Tom Simmons, Gary Faircloth, and Johnna Harrelson (filling in for Sharon Connor). No consultants were present.

Approval of May 14, 2013 Board Minutes – Owen Robinson

- Dave Wyatt made the motion to accept and Sandra Robinson made a second. Minutes were approved.

DPI Updates – Tom Simmons

- Tom commented that Senate Bill 337 had brought about a lot of discussion among educators. At this time it is best not to set up a separate board.
- Another bill is in the works asking that the lottery money that is earmarked for education be moved into the General Assembly.
- Several workshops are coming up. Tom Huggins and Julie Ward are attending a financial one today.

Flemington Academy Update – Tom Simmons

- Tom reminded everyone that there will be no board meeting in July due to the board retreat being held in Pinehurst.
- Interviews for all staff positions have been completed. All candidates have responded. All but two have accepted the positions. One has an offer from Columbus County Schools and the other has concerns with teaching middle and high school class together. Tom is talking with both candidates. Will hopefully know something by next week.
- 21 student applications from the community have been received. Tom plans to do more recruiting.
- School calendar is complete.
- Student/Parent handbook will be ready on August 1. Will have a parent/teacher day to discuss handbook, uniforms etc.
- Staff and Teacher handbook will be ready by August 26.
- July and August has 4 training sessions that Tracy and Tom will attend.

- County school system began moving equipment out of school today. Superintendent told Tom that anything that had been bought with federal dollars would be removed. A county board member is working to see if the server for the school computers can be included in the surplus auction and sold to Flemington Academy for one dollar.
- Home Based Instruction program- Tom has volunteered FA to be part of this initiative.
- Renovations for the school building will begin July 1. Restrooms will need to be updated. The current bathrooms are not up to code and will be used for the faculty/staff. The old boys locker room has enough room to divide in half making a boys bathroom and girls bathroom that will meet code. Other needs are for an alarm system, painting, carpeting, sound proofing a couple of rooms, and a cover over the entrance way. No extra door will have to be cut on an outside wall. A letter was received stating the building needed an Asbestos test. Testing will be done there and at Lang building. Cost for entire renovations is being determined and Tom will send that information out when it becomes available.
- September opening date looks good; everything seems to be going on track. Tom is asking parents to volunteer during the school weeks.
- Owen asked what Tom felt the biggest challenge had been on getting the school open. Tom responded that the block walls and bathrooms were the biggest. Tom stated that the block walls cost more in the beginning but in the long run will save money because sheet rock can be easily damaged.
- Sandra stated that the cost did not appear to be an issue and asked if there was money to do all the renovations. Gary Faircloth stated that B&GH had raised just under \$50,000 specifically earmarked for renovations.
- Dave asked if the parent volunteers at the school would have background checks completed before being allowed to volunteer. Tom said yes, they will go through the same checks as B&GH volunteers.

Board Action Items – Tom Simmons

- Personnel – Offers were made to the following:
 - LaShawn Freeman – Middle Social Studies and Language Arts
 - Pauline Ruiz – High School Social Studies
 - Olivia Williams – Math (High School & Middle)
 - Nancy Utterback – EC Teacher
 - C.J. Quick – Health/PE
 - Alison Soles – Science (has not yet accepted)
 - Amelia Philbrook – High School English (has not yet accepted)
- Contracts will be sent out on Friday and will require a response within 10 days. Contracts are at will employment and state that employees wishing to resign must give a 30 day notice.
- If Alison Soles declines position for Science teacher, Tom has two backups that he can contact.

- Dave asked if each candidate taught a lesson during the interviews. Tom answered yes.
- Sandra asked why social studies had a teacher for high school and middle school but the math only has one teacher for both ages. Tom said the number of students in math will be small and he has worked the schedule out so that the teacher has 2 middle classes and 2 high school classes.
- Owen asked for any other discussion. After no further discussion he asked for a motion to approve the personnel. Larry Hewett made the motion and a second was given by Dave Wyatt. Personnel were approved.

New Business – Owen Robinson

- Tom passed out the school calendar. Tom will ask Sharon to send out electronically. School will be closed the entire month of August for students, teachers, and staff. Calendar reflects 45 more school days than the traditional school and also one hour longer each day. Tom said an upside to the extra days is that there will be no makeup days if school is closed due to inclement weather. Motion to adopt calendar was made by Sandra Robinson and a second by Dave Wyatt. Calendar was approved.
- Tom is applying with the state for a waiver for testing and contact hours. The third trimester could be used for remediation and retesting.
- Tom thanked the board for all of their support throughout the process of opening the school and thanked them for allowing him to make day to day decisions. Owen commended Tom on his work and dedication to the school.
- Tom stated that he would like to have one parent and one residential counselor serve on the board after school begins. He feels they could give great insight.
- Reminder that no board meeting will be held in July. Next meeting is scheduled for August 13th at 4:00pm.

Adjourn- Owen Robinson

- Owen called for any other business or discussion. No further discussion or business and Owen asked for a motion to adjourn. Motion to adjourn was made by Helen Locklear and a second by Sandra Robinson. Meeting was adjourned at 4:45pm.

(Attached below is a copy of the school calendar for 2013-2014)

FLEMINGTON ACADEMY

School Calendar

2013-2014

First Trimester

August 26-30	Education Team Professional Days
September 3 – November 1	Academic Term 1 (43 days)
November 4 – December 20	Academic Term 2 (33 days)

Holidays

September 2	Labor Day
November 11	Veteran's Day
November 21-22	Thanksgiving
December 20 – January 3	Christmas Break

Second Trimester

January 6 – March 6	Academic Term 3 (43 days)
March 7	Education Team Professional Day
March 10 – May 8	Academic Term 4 (39 days)
May 9	Education Team Professional Day

Holidays

January 20	MLK Day
April 21 – 25	Spring Break

Third Trimester

May 12 – June 20	Academic Term 5 (29 days)
June 23 – July 31	Academic Term 6 (28 days)
August 1	Education Team Professional Day

Holidays

May 26	Memorial Day
July 4	Independence Day

August 1 – September 1	School Closed for students
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Student Contact Days	215
Education Team Professional Days	8

**Flemington Academy Charter School
Called Board Meeting Minutes**

June 25, 2013

4:00 pm

Flemington Hall Conference Room on the campus of Boys and Girls Homes

WELCOME..... Owen Robinson

- Owen Robinson opened the meeting.

ROLL CALL..... Sharon Connor

- Sharon Connor called the roll. Board member Larry Hewett was present. Owen Robinson, Sheila Boles, Helen Locklear, Dave Wyatt and Sandra Robinson joined the meeting by telephone conference. Staff members present were Tom Simmons, Gary Faircloth, Tom Huggins and Sharon Connor.

BOARD RESOLUTION – FLEMINGTON ACADEMY

APPROVING THE 2013-2014 BUDGET Tom Simmons/Tom Huggins



- Motion to approve the 2013-2014 Budget as presented was made by Dave Wyatt and following a second by Sheila Boles, the motion was approved.

ADJOURN..... Owen Robinson

- Motion to adjourn the meeting was made by Sandra Robinson and seconded by Dave Wyatt. The meeting adjourned at 4:30 pm.

**Flemington Academy Charter School
Called Board Meeting Minutes**

August 13, 2013

4:00pm

Flemington Hall Conference Room on the campus of Boys and Girls Homes

WELCOME Owen Robinson

- Owen Robinson opened the meeting.

ROLL CALL Tracy Coston

- Tracy Coston called the roll. Present were Owen Robinson, Sheila Boles, and Dave Wyatt. Larry Hewett joined by conference call. Staff members present were David Passmore, Tom Simmons, and Tracy Coston.

APPROVAL OF JUNE 11TH AND JUNE 25TH BOARD MINUTES Owen Robinson

- A motion to approve minutes as presented was made by Owen Robinson, followed by a second by Sheila Boles. The motion was approved.

FLEMINGTON ACADEMY UPDATE Tom Simmons

- Tom commented that most updates are visible in the school.
- Tom and Tracy will be attending another training next week in Raleigh to be able to enter students in the system in Power School. Acadia North Star has a representative that will be helping with the staff training and with Home Base staff development. Through this new system, parents will be able to log in and track student progress.
- Initial allotment state funding is set at approximately \$354,500.00, EC \$3761.75 per pupil. This figure could change depending on which counties our students come to us from. Some counties pay higher local supplements than others.
- The temporary Certificate of Occupancy has been approved which means that the first funding drop from the state will be forthcoming. There a few items that will need to be completed for the official CO in December such as a fire alarm system and some other minor changes. The work in the building is approximately 75-80% completed.
- Senate Bill 357 did allow the certification of teachers to be at 50% for this year. In previous years it was at 75%. This would allow teachers to come on board through lateral entry, although it isn't needed at this point. Part of the reasoning for this is due to the fact that charter schools are unable to offer the competitive salaries that public schools under a traditional LEA can offer.
- The State Board of Education has been cooperative and supportive of the charter schools.
- Student orientation night will be this Thursday, August 15th. Students will be introduced to the staff and Tom and Tracy will review the handbook. Students will also be invited to join in the Olympics on Saturday, August 17th.

- Grand opening and ribbon cutting will be on Saturday, September 7th, from 3-5p.m. An email will follow to board members with further details. Senator Hagan has been invited. Mike McIntyre has agreed to attend. Media will also be invited.

DPI UPDATES Tom Simmons

- DPI updates were covered with Flemington Academy Updates.

BOARD ACTION ITEMS Tom Simmons

- Flemington Academy Student Handbook
 - Board members agreed the handbook seemed to be comprehensive.
 - Owen Robinson asked if volunteers will be expected to get a criminal background check to work with students. Tom stated that this procedure is spelled out in the handbook.
 - A motion to approve to handbook was made by Owen Robinson, followed by a second from Sheila Boles. The handbook was approved.
 - Staff handbook will be sent to board members in September and up for approval in October.
- Election of Board Officers for Flemington Academy
 - A Treasurer is needed for the board that will give the treasurer's report each month. The reports will be provided to the Treasurer from Acadia North Star to review with the board. Dave Wyatt was nominated and approved.
 - A Secretary is needed. Tom Simmons discussed that a Superintendent typically serves as the Secretary for a local Board of Education. Board discussed whether Tracy or Tom would serve. Tom was nominated to serve in the role of Secretary and approved by the Board.
- Board action on retirement system
 - Tom discussed that the costs to participate in the state retirement system would not be feasible and that the B&GH has a system once an employee was vested after 5 years. The staff would be given direction on how to contribute to this account before being vested. Owen Robinson made a motion for Flemington Academy not to participate in the state retirement system, following a second by Sheila Boles. Motion was approved.
- Personnel Update
 - Tom recommended the following:
 - Adam Dimenstein as the High School English Teacher
 - Carl Chestnutt as the Science teacher 6-12 (has not yet accepted)
 - A motion to approve of two individuals was made by Owen Robinson, following a second by Sheila Boles. Personnel recommendations were approved.

NEW BUSINESS Owen Robinson

- Tom gave appreciate for the confidence in the Flemington Academy staff and what will happen with the new school. He has vowed to the B&GH staff and volunteers to make great things happen at Flemington Academy.
- David Passmore stated that the students are noticing the differences and are excited.

- All students will have school shirts. Money has been donated such that they can be taken care of for a few years. The cost of the shirts will be around \$15 per shirt. Students will also be provided a t-shirt to wear on Fridays.
- The AC in the gym has been needed for a while. Part of the reason, beyond the school's and B&GH's needs is to hopefully incorporate the community. It was mentioned at the Board Meeting in Pinehurst and a commitment has been made to make this happen in the next year. Charlie Hatch of the NC Rotary was very much in favor and.
- Tom shared his "Gaudy Goals" for the year, that Flemington Academy students will score higher than ECHS and HMS on state tests. Each Friday to reinforce, students will be allowed to dress down and will be allowed to wear the Flemington Academy t-shirts with "Skin the Gators and Bag the Tigers" on the back. The "Gaudy Goal" was set with the intent that it is a very high goal.
- Dave Wyatt asked if there were any basic needs such as school supplies. Tom noted that the school is in pretty good shape with those items. Textbooks won't have to be purchased as he was able to get several free from the warehouse in Raleigh during one of the workshops. There is a need, however for laptops bags.
- Laptops will be issued to all students. Tom noted that after he and Tracy talked, due to security and care for the laptops, the students from the community will only be allowed to take the laptops home if the parent is willing to sign a Responsibility Agreement, that will accept responsibility if the laptop is damaged as well as for supervision of the student's access to internet.
- Brunswick Community College has donated around \$20,000 worth of furniture.
- As needs come up, Sheila encouraged that an email be sent out to address the needs.

ADJOURN Owen Robinson

- Owen called for any further business or discussion. No further discussion or business and Owen made a motion to adjourn meeting, followed by a second from Dave Wyatt. Meeting was adjourned at 4:45 p.m. and Board went to visit the additions/changes in the school building.

Flemington Academy Charter School Board Meeting Minutes

September 17, 2013

4:00 pm

Flemington Hall Conference Room on the campus of Boys and Girls Homes

WELCOME.....Owen Robinson

- Owen Robinson opened the meeting.

ROLL CALL Sharon Connor (standing in for Tracy Coston)

- Sharon Connor called the roll. Board members Dave Wyatt and Sandra Robinson were present. Owen Robinson joined the meeting by conference call. Board members absent were Sheila Boles, Helen Locklear, and Larry Hewett. Staff members present were Tom Simmons, Gary Faircloth, David Passmore, and Sharon Connor.

APPROVAL OF AUGUST 13th BOARD MINUTES.....Owen Robinson

- Motion to approve the August 13th minutes was made by Dave Wyatt and following a second by Sandra Robinson, the motion was approved.

FLEMINGTON ACADEMY UPDATES

- Student Enrollment/ADM – averaging 55 students per day.
- Young Eagles Program – Students will travel to Whiteville airport for opportunity to participate in airplane rides and learn about careers in aviation.
- SGA – Student Government Association will be elected next month. Students elected will have opportunity to attend the next Board meeting.
- Student Computers – High School students received computers today. Middle School will receive computers this week.

DPI UPDATES Tom Simmons

- Tom stated 75 out of 100 charter school applications have been approved for 2014-2015. Roger Bacon Academy will open a charter school in Brunswick County.

BOARD ACTION ITEMS..... Tom Simmons

- Personnel Update – Tom Simmons recommended approval of hiring Wayne Helms, retired Science teacher from Bladen County with 30 years experience; Pat Medlin, retired teacher from Columbus County; Barbara Burton retired Math teacher from Lake Waccamaw; and Ann Little, self taught artist. Ms. Medlin's and Ms. Burton's hire dates will be September 16th – June 20th. Ms. Little's hire date will be September 3rd – June 20th.
 - Motion to hire Wayne Helms as Science teacher was made by Dave Wyatt and following a second by Sandra Robinson the motion was approved.
 - Motion to hire Pat Medlin as part-time Spanish teacher (3 hrs. a day not to exceed 15 hours a week) was made by Dave Wyatt and following a second by Sandra Robinson the motion was approved.

- Motion to hire Barbara Burton as part-time Math teacher (3 hrs. a day not to exceed 15 hours per week) was made by Sandra Robinson and following a second by Dave Wyatt the motion was approved.
- Motion to hire Ann Little as part-time Art teacher (3 hrs. a day not to exceed 15 hrs. per week) was made by Dave Wyatt and following a second by Sandra Robinson the motion was approved.

President Faircloth presented a proposal to Board members for considering the naming of Flemington Academy Educational Center and Flemington Academy Vocational Center.

The donors are considering a major gift for naming the Educational Center of Flemington Academy. Mr. Faircloth read a plaque that would be a memorial to a loved one. He stated that if the donors agreed to the naming it would be stipulated that the name would be in perpetuity.

Mr. Faircloth noted the other naming opportunity for the Vocational Center is being considered by a different donor. Mr. Faircloth will talk with them later in the week concerning this.

Mr. Faircloth stated fundraising around the naming of the six classrooms and media center at the Academy is being considered.

After discussion and questions, a motion was made by Dave Wyatt to approve the individual donor naming of the Educational Center and Vocational Center programs of Flemington Academy. Appropriate plaques would recognize each individual donor sponsorship and exist in perpetuity. Following a second by Sandra Robinson the motion was approved and passed unanimously.

NEW BUSINESS Owen Robinson

- Tom Simmons shared that since the opening of Flemington Academy the daily attendance has been at 55 with a high of 59.
- Tom Simmons stated a Parent Advisory meeting would take place in November and one parent would be selected to sit on the Flemington Academy Board.
- Tom Simmons expressed his concern about Board attendance at Board meetings and stated he will send a letter out to Board members concerning this. He stated at October 8th Board meeting, Board members would discuss dates and times of the meetings.

ADJOURN Owen Robinson

- Motion to adjourn the meeting was made by Dave Wyatt and seconded by Sandra Robinson. The meeting adjourned at 5:00 pm.